

Fundraising Compliance Plan – to be added to SFHA Governance Documents in policies and procedures section. To be passed at next executive board meeting October 8, 2019.

SFHA is responsible for ensuring that all fundraising activities meets the standards as set out by the Alcohol and Gaming Commission of Ontario's (AGCO) Standards for Gaming: Lottery Sector April 2017

https://www.agco.ca/sites/default/files/lottery_standards_apr-2017_en.pdf

SFHA is committed to the discontinuation of and participation with all unlicensed events and as such will require all SFHA teams to complete and submit a Team Fundraiser Plan for all fundraising activities to the executive prior to the start of each new season. Lottery license numbers of vendors (if the vendor says they have one) such as Silver Creek, Grand Gardens etc. will be required as part of the team plan if they intend to use raffles, 50/50, or other gaming activities as part of the fundraising event. Furthermore , it will be investigated and confirmed with our local agco representatives that the license is in compliance with the agco regulations.

Once the Team Fundraiser Plan has been received and reviewed by the executive members in charge (president and treasurer) the team will receive permission to go ahead or revise their plan. No team shall fundraise without prior exec approval or participate in any lottery type activities without proper approval and licensing through agco.

Once the plan is approved , the coach and team manager must sign off on the plan indicating their understanding and commitment to comply.

Teams or team members (parents or coaching staff) found to be in noncompliance of the lottery licensing terms and conditions, as well as the conduct of unlicensed events are subject to Section 3.1 of the SFHA Policies and Procedures that states the following:

3.1 Infractions and Penalties: The Executive of the Sault Female Hockey Association shall have the right to discipline any coaching staff or member that disregards Playing Rules and League guidelines. Infractions shall include, but not be limited to:

- a) Harassment
- b) Inappropriate touching
- c) Inappropriate language
- d) Attendance of male coach in dressing room without another adult female being present
- e) Failure to wear helmet during practice as advised by OWHA and Insurance rules
- f) Fundraising without notification to and approval from the Executive

- g) Exhibition games without notification to and approval from Executive (outside of OWHA games).

Any person who contravenes the above or the Code of Conduct shall be assessed but not limited to the following penalties:

- I. a two game suspension for the first offence.
- II. a five game suspension for the second offence.
- III. indefinitely suspended for the third offence.

Upon review by the Disciplinary Committee, in conjunction with the Executive, the committee shall have the exclusive right to censure, suspend and expel any person, for an undetermined length of time, depending on the severity of any offence. Any rules of the OWHA, OHF and Hockey Canada shall supersede any of the rules of the Sault Female Hockey Association in relation to any contravention of the Code of Conduct. Any suspension can be appealed to the Protest and Appeals Committee. (all governance documents can be located on SFHA website)

<https://saultgirlshockey.ca/Pages/1362/Governance/>

Responsibilities of executive with regards to fundraising and AGCO standards for gaming and lottery:

President: jointly responsible with the Treasurer for the overall approval of the Team Fundraising Plan and ensuring compliance as outlined in SHFA Policies and Procedures and the AGCO's Standards for Gaming: Lottery Sector April 2017.

Treasurer: jointly responsible for the overall approval of the Team Fundraising Plan and ensuring compliance as outlined in SHFA Policies and Procedures and the AGCO's Standards for Gaming: Lottery Sector April 2017.

Vice Presidents, Rep, House league Senior and Junior: responsible for receiving Fundraising Plans from teams prior to the start of each new season and submitting them to the President and Treasurer for approval.

Team Head Coach: jointly responsible with the Team Manager to ensure all Team fundraising activities comply with SHFA Policies and Procedures and the AGCO's Standards for Gaming: Lottery Sector April 2017.

Team Manager: jointly responsible with the Team Head Coach to ensure all Team fundraising activities comply with SHFA Policies and Procedures and the AGCO's Standards for Gaming: Lottery Sector April 2017.